A name to remember

Zantac®
ranitidine HCl/Glaxo

ZANTAC 300 mg tablets
ZANTAC 150 mg tablets
ZANTAC INJECTION

Glaxo/ROCHE
Information for Readers

The Journal of the American Board of Family Practice
2228 Young Drive
Lexington, KY 40505

Official Publication of
The American Board of Family Practice

Paul R. Young, M.D., Editor
G. Gayle Stephens, M.D., Associate Editor
Nicholas J. Piscacano, M.D., Executive Editor
Ann Stockham, Copy Editor
Claudia Thomas, Editorial Production Assistant

Publishing Services
Publishing Division, Massachusetts Medical Society
Frederick Bowes, III, Executive Director
Ann Reimke Strong, Deputy Executive Director
William H. Paige, Assistant Executive Director

Customer Service
M. Dolores Fletcher, Director

Circulation and Product Marketing
Laurie Prisco, Director

James T. Clifton, Manager, Agency/International Services
Electronic Production
Gary J. Mancini, Director
Ruth Goodman, Assistant Director, Composition
Martha Soule, Composition Coordinator

Manufacturing and Distribution
William H. Paige, Director

Mary Kay Howe, Assistant Director, Advertising Production
Mark Davidson, Manager, Distribution and Postal Affairs

Advertising Sales
Arthur Wibachek, Director
International Services
Peter R. Cole, Director

Market Research and Analysis
Janet L. Halpern, Director

Management Information Services
Larry Altrich, Director

Richard Simoes, Controller

Executive Director’s Office
Chris Lynch, Product Manager

Alberta L. Fitzpatrick, Associate Director, Rights and Permissions

COPYRIGHT

Material appearing in The Journal of the American Board of Family Practice is covered by copyright. Copying beyond the quantities permitted under “fair use” as defined by U.S. copyright law is allowed provided the stated fee of $.20 per page is paid through the Copyright Clearance Center, 21 Congress St., Salem, MA 01970. This consent does not extend to other copying, such as copying for advertising or promotional purposes. Single copies for personal or internal use are allowed at no charge. Non-profit institutions may make copies provided they obtain prior consent from The Journal of the American Board of Family Practice Rights and Permissions Department, 1440 Main Street, Waltham, Mass. 02154-1649; (617) 893-3800, ext. 1413.

SUBSCRIPTION INFORMATION AND SERVICES
The Journal of the American Board of Family Practice is supplied free of charge to 35,200 Diplomates of the American Board of Family Practice. For information please contact: American Board of Family Practice 2228 Young Drive Lexington, KY 40505 Tel: (606) 269-5626 FAX: (606) 269-9639

For all other subscribers please contact:
The Journal of the American Board of Family Practice Subscription Department 1440 Main Street Waltham, MA 02154-1649 (617) 893-3800, ext. 1199 Telex: 325323NEJMBOS FAX: (617) 647-5785

For international subscription information please contact:

SUBSCRIPTION RATES

<table>
<thead>
<tr>
<th>Domestic</th>
<th>International*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutions</td>
<td>$50.00 $60.00</td>
</tr>
<tr>
<td>Physicians</td>
<td>$35.00 $45.00</td>
</tr>
<tr>
<td>Residents/Students</td>
<td>$20.00 $24.00</td>
</tr>
</tbody>
</table>


OTHER SUBSCRIPTION INFORMATION
Diplomates should make address changes on the form contained in this issue and forward it to the Diplomate address listed above. All other subscribers should forward changes to the Lexington, Ky., or the Waltham, Mass., office listed above. Changes must be received at least six weeks in advance of intended move. Please send new address, old address and expected date of change.

ISSUES NOT RECEIVED

Missing issues will be replaced for up to three months from the issue date without charge. Diplomates and other subscribers who fail to notify the Lexington, Ky., or the Waltham, Mass., office of address changes will not be eligible for free replacement issues. Claims beyond the three-month limit must be prepaid at the backcopy rates. Claims should be sent to either the Diplomate or regular subscriber address listed above.

BACK COPIES

If you wish to purchase back copies (issues published prior to your effective start date) of The Journal of the American Board of Family Practice, there is a charge of $12.50 per issue. Contact the Waltham, Mass., address listed above for information.

REPRINTS

Individual copies of articles are available from the Waltham, Mass., office. If you wish to order bulk reprints (minimum order of 100) please contact the Reprint Department (617) 893-3800, ext. 1279, at the Waltham, Mass., office.

INDEXING AND MICROFORM

The Journal of the American Board of Family Practice is indexed in Index Medicus and is available in microform from University Microfilms International.
Information for Authors

These guidelines are in accordance with the "Uniform Requirements for Manuscripts Submitted to Biomedical Journals." (The complete document is available in the June 12, 1982, issue of the British Medical Journal and the June 1982 issue of the Annals of Internal Medicine.)

Manuscripts
Manuscripts containing original material are accepted for consideration with the understanding that neither the article nor any part of its essential substance, tables, or figures has been or will be published or submitted for publication elsewhere before appearing in the Journal. This restriction does not apply to abstracts or press reports published in connection with scientific meetings. Copies of any possible duplicative manuscripts should be submitted to the Editor along with the manuscript that is to be considered by the Journal. The Journal strongly discourages the submission of more than one article dealing with related aspects of the same study. In most cases, a single study is best reported in a single paper. Submit an original and one copy of the complete manuscript, including text pages, legends, tables, references, and glossy prints of figures. Only typed copy, on standard-sized typewriter paper and double-spaced throughout, with margins of at least 2.5 cm, is acceptable. Address all submissions to the Editor, The Journal of the American Board of Family Practice, 2228 Young Drive, Lexington, KY 40503. A covering letter should identify the person (with the address and telephone number) responsible for negotiations concerning the manuscript; the letter should make it clear that the final manuscript has been seen and approved by all authors.

Conflict of Interest
The Journal expects authors to disclose any commercial associations or other conflicts of interest that might pose a conflict of interest in connection with the submitted article. All funding sources supporting the work should be clearly acknowledged on the title page, as should all institutional or corporate affiliations of the authors. Other kinds of associations, such as consultancies, stock ownership or other equity interests, or patent-licensing arrangements, should be disclosed to the Editor in a covering letter at the time of submission. Such information will be held in confidence while the paper is under review and will not influence the editorial decision. If the manuscript is accepted, the Editor will discuss with the authors how best to disclose the relevant information. Questions about this policy should be directed to the Editor.

Units of Measurement
The Journal will print measurements in Système International (SI) and conventional units (this practice applies only to clinical investigation and review articles). Authors may use either as their principal system; however, they must also provide the alternative numbers and units in parentheses.

Titles and Authors' Names
With the manuscript, provide a page giving the title of the paper; a running head of fewer than 40 letters, or the first name(s) and academic degree(s); the name of the department and institution in which the work was done; and the name and address of the author to whom reprint requests should be addressed. Any grant support that requires acknowledgment should be mentioned on this page.

Abstracts
Use another page to provide an abstract of not more than 175 words. This abstract should be factual, not descriptive, and should present the reason for the study, the main findings (give specific data if possible), and the principal conclusions.

Key Words
The Journal has a policy of requiring authors to submit two to four key words with their manuscripts, to be used for purposes of classification by subject.

References
References must be typed in double spacing and numbered consecutively as they are cited. References first cited in tables or figure legends must be numbered so that they will be in sequence with references cited in the text. The style of references is that of the Index Medicus. List all authors when there are six or fewer; when there are seven or more, list the first three, then "et al."

Sample references are as follows:

Numbered references to personal communications, unpublished data, and manuscripts either "in preparation" or "submitted for publication" are unacceptable (see "Permissions"). If essential, such material may be incorporated in the appropriate place in the text.

Tables
Type tables in double spacing on separate sheets, and provide a legend for each. Excessively tabular data are discouraged. If an article is accepted, the Journal will arrange to deposit extensive tables of important data with the National Auxiliary Publications Service (NAPS); we will pay for the deposit and add an appropriate footnote to the text. This service makes microfiche or photocopies of tables available at moderate charges to those who request them.

Illustrations
Figures should be professionally designed. Glossy, black-and-white photographs are requested. Symbols, lettering, and numbering should be clear, and these elements should be large enough to remain legible after the figure has been reduced to fit the width of a single column. The back of each figure should include the sequence number, the name of the author, and the proper orientation (e.g., "top"). Do not mount the figure on cardboard. Photomicrographs should be cropped to a width of 8 cm, and electron photomicrographs should have internal scale markers. If photographs of patients are used, either the subjects should not be identifiable or their pictures must be accompanied by written permission to use the figure. Permission forms are available from the Editor.

Legends for illustrations should be typewritten (double-spaced) on a separate sheet, and should not appear on the illustrations. Color illustrations are used from time to time. Send both transparencies and prints for this purpose.

Abbreviations
Consult the Council of Biology Editors Style Manual (fifth edition, Bethesda, Md.: Council of Biology Editors, 1983) for lists of standard abbreviations. The first time an abbreviation appears it should be preceded by the words for which it stands.

Drug Names
Generic names should, in general, be used. If an author so desires, brand names may be inserted in parentheses.

Permissions
Materials taken from other sources must be accompanied by a written statement from both author and publisher giving permission to the Journal for reproduction. Obtain permission in writing from at least one author of papers still in press, of unpublished data, and of personal communications.

Inclusive Language
Sex bias should be avoided and gender inclusive language used whenever possible.

Review and Action
Manuscripts are examined by the editorial staff and are usually sent to outside reviewers. Authors will receive anonymous to outside reviewers and vice-versa. External statistical review will be accomplished where appropriate.