ATTENTION

DIPLOMATES OF THE ABFP

It is very important that the ABFP office in Lexington, Kentucky, have current addresses for all Diplomates. This is necessary for communication from the Board relating to the Examinations, updated recertification information, etc., as well as to ensure receipt of *The Journal of the American Board of Family Practice*. We prefer that all address changes be by written communication on the Diplomate’s stationery or on the Address Change form below.

ADDRESS CHANGE FORM

Name ________________________________________________________________

**Current Address**

Street ________________________________________________________________

City/State ________________ Zip Code ________________

**New Address**

Street ________________________________________________________________

City/State ________________ Zip Code ________________

Effective Date of Change ___________________________________________________________________

Signature of Diplomate ______________________________________________________________________

ABFP Identification Number ___________________________________________________________________

Year of Certification or Recertification ___________________________________________________________________

Return to: Ann Stockham

The American Board of Family Practice

2228 Young Drive

Lexington, KY 40505
What is WONCA?

WONCA is the accepted name for the World Organization of National Colleges, Academies and Academic Associations of General Practitioners/Family Physicians.

Until 1972 there was a loose association of colleges and academies of general practitioners and family physicians, whose primary activity was to sponsor world conferences. At the 5th World Conference held in Melbourne in 1972, WONCA was formally inaugurated. Since then, the affairs of WONCA have been under the control of a world council comprising a representative from each member organization, which meets every three years at world conferences. An executive board meets annually to implement the decisions of the council. Since 1972, the secretariat has been maintained in Australia.

What does WONCA do?

WONCA’s most obvious activity is the sponsoring of world conferences—for example, Mexico City in 1974; Toronto, 1976; Montreux, 1978; New Orleans, 1980; Singapore, 1983; and London in 1986—and conferences are planned for Jerusalem in 1989 and Vancouver in 1992.

The objective of WONCA is to improve the quality of life of the world’s peoples through fostering and maintaining high standards of care in general practice/family medicine by:

- Providing a forum for exchange of knowledge and information between member organizations of general practitioners/family physicians.
- Encouraging and supporting the development of academic organizations of general practitioners/family physicians.
- Representing the educational, research, and service provision activities of general practitioners/family physicians before other world organizations and forums concerned with health and medical care.

Full membership is available to national colleges, academies, or organizations concerned with the academic aspects of general family practice. Usually there is only one such member of each nation, but the bylaws do permit admission of other international or national bodies as associate members providing they represent the academic interests of a significant number of general practitioners and are concerned with the educational or research aspects of general family practice.

Thirty-five member organizations are now represented. Several other national bodies are seeking membership.

What’s in it for the individual general practitioner?

General practitioners can be part of this world organization by becoming direct members. In addition to other advantages, direct members receive WONCA NEWS, which includes the WONCA Research Newsletter. Involvement in the activities of standing committees is also encouraged.

How does WONCA work?

The real work of WONCA, its strength, and its future depend on its standing committees, which have world-wide representation and which deal with such major topics as:

- Classification of problems related to general family practice
- Practice management

WONCA has produced the now widely accepted and used International Classification of Health and Problems in Primary Care (ICPPC-2-Defined), the International Classification of Process in Primary Care (IC-Process-PC), and the International Classification of Primary Care (ICPC). They are published by Oxford University Press.

WONCA has produced a literature index on family medicine—FAMLI—which includes references to articles in journals not listed in Index Medicus, as well as those already listed. FAMLI makes attainable those relatively inaccessible articles.

WONCA has collated examination techniques from many colleges and academies that are now used as a guide not only by other member organizations, but also by universities and other examining bodies. The Assessment of Clinical Competence in General Family Practice, published by M.T.P. Press, contains this material.

WONCA NEWS is published quarterly and distributed to member organizations and direct members. It contains news of WONCA activities and keeps readers in touch with events worldwide. WONCA NEWS is now published by Oxford University Press as part of FAMILY PRACTICE An International Journal, to which direct members are entitled to have a reduced subscription rate.

The WONCA Research Newsletter, which details activities in family medicine around the world, is published in WONCA NEWS.

WONCA is a non-governmental organization in official relations with the World Health Organization. This working relationship focuses on the classification of problems in primary care, the education and training of primary care professionals, and the development of programs of continuing education in relation to audit and quality assurance.

WONCA is also a non-governmental organization in consultative status with UNICEF.

WONCA as a world forum

General family practice is recognized worldwide as the cornerstone on which any cost-effective health care system must be built.

WONCA provides an ongoing forum for the exchange of information and expertise between member organizations and individuals involved in general family practice, and provides a link with other world bodies involved in health care. It enjoys the support of member organizations and general practitioners/family physicians the world over.

You are invited to participate in this worldwide forum by becoming a member of WONCA.
Information for Authors

These guidelines are in accordance with the "Uniform Requirements for Manuscripts Submitted to Biomedical Journals." (The complete document is available in the June 12, 1982, issue of the British Medical Journal and the June 1982 issue of the Annals of Internal Medicine.)

Manuscripts

Manuscripts containing original material are accepted for consideration with the understanding that neither the article nor any part of its essential substance, tables, or figures has been or will be published or submitted for publication elsewhere before appearing in the Journal. This restriction does not apply to abstracts or press reports published in connection with scientific meetings. Copies of any possibly duplicative manuscripts should be submitted to the Editor along with the manuscript that is to be considered by the Journal. The Journal strongly discourages the submission of more than one article dealing with related aspects of the same study. In almost all cases, a single study is best reported in a single paper.

Submit an original and one copy of the complete manuscript, including text pages, legends, tables, references, and glossy prints of figures. Only typed copy, on standard-sized typewriter paper and double-spaced throughout, with margins of at least 2.5 cm, is acceptable. Address all submissions to the Editor, The Journal of the American Board of Family Practice, 2228 Young Drive, Lexington, KY 40505. A covering letter should identify the person (with the address and telephone number) responsible for negotiations concerning the manuscript; the letter should make it clear that the final manuscript has been seen and approved by all authors.

Conflict of Interest

The Journal expects authors to disclose any commercial associations that might pose a conflict of interest in connection with the submitted article. All funding sources supporting the work should be routinely acknowledged on the title page, as should all institutional or corporate affiliations of the authors. Other kinds of associations, such as consultancies, stock ownership or other equity interests, or patent-licensing arrangements, should be disclosed to the Editor in a covering letter at the time of submission. Such information will be held in confidence while the paper is under review and will not influence the editorial decision. If the manuscript is accepted, the Editor will discuss with the authors how best to disclose the relevant information. Questions about this policy should be directed to the Editor.

Units of Measurement

The Journal will print measurements in Système International (SI) and conventional units (this practice applies only to clinical investigation and review articles). Authors may use either as their principal system; however, they must also provide the alternative numbers and units in parentheses.

Titles and Authors' Names

With the manuscript, provide a page giving the title of the paper; a running head of fewer than 40 letter spaces; the name(s) of the author(s), including the first name(s) and academic degree(s); the name of the department and institution in which the work was done; and the name and address of the author to whom reprint requests should be addressed. Any grant support that requires acknowledgment should be mentioned on this page.

Abstracts

Use another page to provide an abstract of not more than 175 words. This abstract should be factual, not descriptive, and should present the reason for the study, the main findings (give specific data if possible), and the principal conclusions.

Key Words

The Journal has a policy of requiring authors to submit two to four key words with their manuscripts, to be used for purposes of classification by subject.

References

References must be typed in double spacing and numbered consecutively as they are cited. References first cited in tables or figure legends must be numbered so that they will be in sequence with references cited in the text. The style of references is that of the Index Medicus. List all authors when there are six or fewer; when there are seven or more, list the first three, then "et al." Sample references are as follows:


Numbered references to personal communications, unpublished data, and manuscripts either "in preparation" or "submitted for publication" are unacceptable (see "Permissions"). If essential, such material may be incorporated in the appropriate place in the text.

Tables

Type tables in double spacing on separate sheets, and provide a legend for each. Excessive tabular data are discouraged. If an article is accepted, the Journal will arrange to deposit extensive tables of important data with the National Auxiliary Publications Service (NAPS); we will pay for the deposit and add an appropriate footnote to the text. This service makes microfiche or photocopies of tables available at moderate charges to those who request them.

Illustrations

Figures should be professionally designed. Glossy, black-and-white photographs are requested. Symbols, lettering, and numbering should be clear, and these elements should be large enough to remain legible after the figure has been reduced to fit the width of a single column. The back of each figure should include the sequence number, the name of the author, and the proper orientation (e.g., "top"). Do not mount the figure on cardboard. Photomicrographs should be cropped to a width of 8 cm, and electron photomicrographs should have internal scale markers.

If photographs of patients are used, either the subjects should not be identifiable or their pictures must be accompanied by written permission to use the figure. Permission forms are available from the Editor. Legends for illustrations should be typewritten (double-spaced) on a separate sheet, and should not appear on the illustrations.

Color illustrations are used from time to time. Send both transparencies and prints for this purpose.

Abbreviations

Except for units of measurement, abbreviations are discouraged. Consult the Council of Biology Editors Style Manual (Fifth edition. Bethesda, Md.: Council of Biology Editors, 1983) for lists of standard abbreviations. The first time an abbreviation appears it should be preceded by the word for which it stands.

Drug Names

Generic names should, in general, be used. If an author so desires, brand names may be inserted in parentheses.

Permissions

Materials taken from other sources must be accompanied by a written statement from both author and publisher giving permission to the Journal for reproduction. Obtain permission in writing from at least one author of papers still in press, of unpublished data, and of personal communications.

Inclusive Language

Sex bias should be avoided and gender inclusive language used whenever possible.

Review and Action

Manuscripts are examined by the editorial staff and are usually sent to outside reviewers. Authors will remain anonymous to outside reviewers and vice-versa. External statistical review will be accomplished where appropriate.
Information for Readers

The Journal of the American Board of Family Practice
2228 Young Drive
Lexington, KY 40505

Official Publication of
The American Board of Family Practice

Paul R. Young, M.D., Editor
G. Gayle Stephens, M.D., Associate Editor
Nicholas J. Pisacano, M.D., Executive Editor
Ann Stockham, Copy Editor
Claudia King, Editorial Production Assistant

Publishing Services
Publishing Division, Massachusetts Medical Society

Frederick Bowes, III, Director of Publishing Operations
Ann Reinke Strong, Deputy Director
Mark Danderson, Business Analyst
Larry Altrich, Manager, Management Information Systems
Michael McDonald, Systems Analyst
Peter R. Cole, International Services
Wendy P. Faxon, Manager, Publications Development
Alberta L. Fitzpatrick, Manager, Rights and Permissions
M. Dolores Fletcher, Manager, Customer Services and Fulfillment
Steven Bonda, Reports Analysis Coordinator
Hugh J. Glazer, Controller
Janet E. Halpern, Manager, Market Research
Gary L. Mancini, Manager, Electronic Production
Ruth Goodman, Assistant Manager, Composition
Martha R. Soule, Coordinator, Composition
William H. Paige, Manager, Manufacturing and Distribution
Mark Davidson, Assistant Manager, Distribution
Laurie Priano, Manager, Product Sales and Marketing
Jed Clifton, Assistant Manager, Agency/International Services

COPYRIGHT
Material appearing in The Journal of the American Board of Family Practice is covered by copyright. Copying beyond the quantities permitted under "fair use" as defined by U.S. copyright law is allowed provided the stated fee of $0.20 per page is paid through the Copyright Clearance Center, 21 Congress St., Salem, MA 01970. This consent does not extend to other copying, such as copying for advertising or promotional purposes. Single copies for personal or internal use are allowed at no charge. Non-profit institutions may make copies provided they obtain prior consent from The Journal of the American Board of Family Practice, Rights and Permissions Department, 1440 Main Street, Waltham, MA 02154-1649, (617) 893-3800, ext. 1413.

SUBSCRIPTION INFORMATION AND SERVICES
The Journal of the American Board of Family Practice is supplied free of charge to all Diplomates of the American Board of Family Practice. For information please contact:
American Board of Family Practice
2228 Young Drive
Lexington, KY 40505
Tel: (606) 269-5626
FAX: (606) 266-9699

For all other subscribers please contact:
The Journal of the American Board of Family Practice
Subscription Department
1440 Main Street
Waltham, MA 02154-1649
(617) 893-3800, ext. 1199
Telex: 325323NEIMBOS
FAX: (617) 647-5785

For international subscription information please contact:
The Journal of the American Board of Family Practice
Saxon Way, Woburn, MA 01888
(617) 647-5785
Fax: (617) 647-2040

SUBSCRIPTION RATES

<table>
<thead>
<tr>
<th>DOMESTIC</th>
<th>INTERNATIONAL*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutions</td>
<td>$50.00</td>
</tr>
<tr>
<td>Physicians</td>
<td>$35.00</td>
</tr>
<tr>
<td>Residents/Students</td>
<td>$20.00</td>
</tr>
</tbody>
</table>


OTHER SUBSCRIPTION INFORMATION
Diplomates should make address changes on the form contained in this issue and forward to the Diplomate address listed above. All other subscribers should forward changes to the Waltham, Mass. address listed above. Changes must be received at least six weeks in advance of intended move. Please send new address, old address and expected date of change.

ISSUES NOT RECEIVED
Missing issues will be replaced for up to three months from the issue date without charge. Diplomates and other subscribers who fail to notify the Lexington, Ky., or the Waltham, Mass., office of address changes will not be eligible for free replacement issues. Claims beyond the three-month limit must be pre-paid at the back copy rates. Claims should be sent to either the Diplomate or regular subscriber address listed above.

BACK COPIES
If you wish to purchase back copies (issues published prior to your effective start date) of The Journal of the American Board of Family Practice, there is a charge of $1.25 per issue. Contact the Waltham, Mass., office listed above for information.

REPRINTS
Individual copies of articles are available from University Microfilms International. If you wish to order bulk reprints (minimum order of 50) please contact the Reprint Department (617) 893-3800, ext. 1279, at the Waltham, Mass., office.

The Journal of the American Board of Family Practice—Vol. 1 No. 1